



Hillel Academy

Hillel Academy was founded in 1961 to provide a quality and comprehensive Jewish education for the children of the Dayton Jewish community. At Hillel Academy, we seek to instill in each student the appreciation of religious feeling and understanding, and the delight in pursuing excellence. In 2010, Hillel Academy moved to Beth Abraham Synagogue in Oakwood. Our Kindergarten through 6th grade program provides a superior dual curriculum which fosters activities to challenge and enhance all facets of our students' abilities.

Mission Statement

The purpose of Hillel Academy is to provide the opportunity for all Jewish children in grades Kindergarten-6, where possible, to receive an outstanding integrated Judaic and secular education. Hillel Academy provides a combination of dedicated staff, extraordinary focus, innovative curriculum, and instructional best practices to develop students with the academic and spiritual tools to develop into creative, independent, critical thinking, compassionate and responsible members of their communities.

Non Discrimination Statement

Hillel Academy of Greater Dayton hires staff and admits students of any race, gender, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to persons at this school. The school does not discriminate on the basis of race, gender, color, nationality, ethnic origin or sexual orientation in administration of educational policies, admission policies, scholarship programs, or other school-administered programs.

General Information

School Hours

- School hours are 8:00 a.m. to 3:20 p.m.
- Lunch/recess is from 11:30 – 12:20 daily.
- Supervision will be provided beginning at 7:30 a.m. Students may enter the building at that time. Supervision will continue until students begin their classes at 8:00 a.m.
- Because the entry doors are locked between 8:00 a.m. and 3:20 p.m., parents must ensure that their child has been acknowledged by us and the doors have been unlocked so they can proceed upstairs.
- All parents must report to the office before visiting classrooms.
- Visitors must dial “333” at the front door of Beth Abraham to gain entrance into the building during school hours.

Inclement Weather

If Hillel is closed or delayed, parents and staff are notified by use of the “Remind” text messaging app, our emergency communication system. Please be sure to sign up to receive those notifications. Notifications will also be posted on local television stations.

Aftercare

- Aftercare is available until 5:30 p.m., Monday thru Thursday.

Car Transportation

To ensure the safety of all Hillel Academy students, please follow these guidelines:

- When dropping off your child, you may use the circle in front of the main entrance at Beth Abraham. **Please do not park in the circle.** Parents should use the parking lot area if you are entering the building.
- When picking up your child, please use the parking lot and enter the building through the main door.

Lunch & Food Policy

- Students will pack and bring their individual lunches.
- Sharing of lunches will not be allowed, due to the range of different Kosher standards.
- For your convenience common Kosher symbols are located at the end of this handbook.
- Any food at school-wide programs, or special events (example: birthday parties) is to be Kosher Pareve and checked-in with Rabbi Simon prior to bringing it to school.

Physical Education

- A student is required to bring a note from a physician if he/she is to be excused from more than one gym class for the grading period.
- Students are required to remove rings, bracelets, earrings and other loose fitting articles for gym class.
- Students are required to wear appropriate footwear.

Medication

- If your child is on a daily medication, please have your doctor complete the “Parent Request and Release for the Administration of Oral Medication at School” form.
- In order to dispense medication to your child after an illness, we must have written permission from your child’s doctor.
- In order to dispense occasional medication, (headaches, cramps, etc.), we must have a note from your child’s doctor.

Tobacco, Alcoholic Beverages, Drugs, Weapons, Violence

The school will enforce the law regarding any illegal use of intoxicants or weapons.

Attendance

Reporting an Absence

- To report an absence, please call the school by 7:45 a.m. each day your child will be absent. For your convenience our voice mail is on 24 hours a day.
- Homework for the day of the absence may be sent home with a sibling or picked up by 3:15 p.m.
- The school permits 10 absences per year to ensure the integrity of our program.
- After 10 absences, parents will be notified to schedule a conference regarding absenteeism.

Tardiness

- Students are to be in the building by 7:55 a.m. with their materials for class.
- Habitual tardiness hurts the integrity of our program; therefore, after 2 tardies in a quarter the teacher will contact the parents to make them aware of the tardiness.
- If the student reaches 4 tardies in a quarter, the teacher and/or administrator will request a conference with the parents.
- If the situation is still not resolved, the administration will request a meeting with the parents and teacher to discuss possible disciplinary measures.

Appointments or Early Dismissals

- If your child has an appointment, it is necessary to bring a note to the office before 8:00 in the morning of their appointment.

Pre-arranged Absence for Trips

- Throughout the course of the school year, there are numerous opportunities for family vacations on scheduled days off school. Additional vacations during school time take students away from their normal lessons, and disrupts learning.

Code of Conduct

Students and staff have the right to learn, work and to participate fully, be safe, and to be respected and treated with kindness. An atmosphere of mutual respect between teachers, students, and all participants in the school environment is required for learning to take place. Our commitment is to a safe and caring environment that promotes personal growth and positive self-esteem. Therefore, as we affirm our belief that we are all created B'tzelem Elokim, in the image of God, we join as a community in a **NO TOLERANCE POLICY FOR BULLYING OR HARRASSMENT IN ANY FORM**. At all times, Jewish values of **tikkun olam** (repair

the world, pursue social justice) and **chesed** (grace, benevolence, and compassion for others) are to be upheld.

Harassment, intimidation, or bullying includes, but is not limited to, a gesture or written, verbal or physical act that is reasonably perceived as being motivated by a pupil's race, color, national origin, age, sex, sexual orientation, gender identity or expression, disability, height, weight or socioeconomic status, or by any other distinguishing characteristic.

Bullying and harassment include, but are not limited to, conduct in (a) person or using a telecommunications access device, that:

- Is directed at one or more pupils
- Substantially interferes with educational opportunities, benefits or programs of one or more pupils.
- Adversely affects the ability of a pupil to participate in or benefit from the Hillel's educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing emotional distress.
- Is based on a pupil's actual or perceived religion, race, color, national origin, age, sex, sexual orientation, disability, height, weight, gender identity, socioeconomic status, or any other distinguishing characteristic, or is based on association with another person who has or is perceived to have any of these characteristics.

Interventions/Consequences Include

- Private discussion between student and teacher
- Create a "safe room" for time out
- Administrator and teacher-parents/guardian conference
- Temporary removal from the classroom
- Referrals to various support staff or community resources
- Daily/weekly progress reports
- Behavioral contracts
- Before and/or after-school detention
- Probation – monitored by administration
- In school suspension
- Out of school suspension
- Professional evaluation
- Expulsion

Hillel staff will intercede to stop disruption of the learning process if the student is interfering with the learning environment.

Dress Code

- In order to encourage an educational environment, students must come dressed to learn.
- All boys are required to wear a Kippah during prayer and Judaic studies.
- Shorts should be no shorter than mid-calf.
- All dresses and skirts must be to the knee.
- Shirts and blouses must have at least a short sleeve.

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- Inappropriate messages are not permitted.
- Administration will be the final judge as to which clothing is appropriate.

Conferences

- Conferences are held three times each year - in the fall, winter and spring.
- Parents wishing to meet with teachers at other times are encouraged to do so.

Computers, Cell Phones, Electronic Devices

- Hillel computers are an enhancement to our program and must be used with the utmost care. Students may only use the computers under supervision and may only visit web sites approved by staff. No personal email may be sent from our computers.
- Students are not permitted to use cell phones during school. Students should turn phones off upon arrival and will be allowed to turn them back on only after leaving the school. Parents needing to contact their child during the school day should call the school office, not their child's cell phone.
- Any other electronic devices brought from home are not to be used during the school day unless specifically given permission by a teacher or administrator.

Disaster Preparedness

Our children practice emergency evacuations with their teachers and they learn to evacuate quickly, quietly and efficiently. An Emergency Operations Plan has been established and ongoing tornado, fire safety and lockdown training takes place throughout the school year. Every effort will be made to contact parents (via the "Remind" app and/or phone) should such an emergency occur. If the telephone system is not operative, parents are urged to contact local authorities for information. In case of tornado, fire, or other disaster requiring immediate suspension of normal classroom activities, students will either be detained at school or will be evacuated to **Building #105, Sugar Camp Circle** (the building immediately east of Beth Abraham Synagogue). If detained at Hillel, parents should enter the building as usual. If at Building #105, enter via that front door. Students will be released only to parents or individuals listed on the child's Emergency Release Form.

Birthday Celebrations

If you choose to send a treat to celebrate your child's birthday, please check with Rabbi Simon to make sure it is appropriately kosher. Treats are shared with the children at their respective classroom snack time. If you host a party outside of school, and cannot invite the entire class, please send invitations via email or to the students' homes to avoid any misunderstanding or possible hurt feelings. Children at Hillel come from a variety of Jewish backgrounds. We request that parents respect those varied practices by ensuring that food served at parties is kosher and parties are not planned on Shabbat or Jewish holidays.

Common Kosher Symbols

	<p>The Union of Orthodox Jewish Congregations 333 Seventh Avenue New York, New York 10001 (212) 563-4000 Fax - (212) 564-9058 Rabbi Menachem Genack, Rabbinic Administrator</p>
	<p>The Organized Kashrus Laboratories 391 Troy Avenue Brooklyn, NY 11213 (718)756-7500 Fax - (718) 756-7503 Rabbi Don Yoel Levy, Kashrus Administrator</p>
	<p>Star-K Kosher Certification 11 Warren Road Baltimore, MD 21208-5234 (410) 484-4110 Fax - (410) 653-9294 Rabbi Moshe Heinemann, Rabbinic Administrator</p>
	<p>Star-D 11 Warren Road Baltimore, MD 21208-5234 (410) 484-4110 Fax - (410) 653-9294 Rabbi Moshe Heinemann, Rabbinic Admin, Rabbi Boruch Beyer</p>
	<p>KOF-K Kosher Supervision 201 The Plaza, Teaneck, NJ 07666 (201) 837-0500 Fax - (201) 837-0126 Rabbi Ahron Felder, Director of Kosher Standards</p>
	<p>THE HEART "K" Kehila Kosher Rabbi Avromon Teichman (323) 935-8383</p>
	<p>The "RCC" Community Kashrus Division of the Rabbinical Council of California Rabbi Nissim Davidi & Rabbi Avromon Union - Rabbinic Admin Phone: (213) 489-8080; Fax: (213) 489-8077</p>
	<p>Vaad Harabanim of Greater Seattle 5100 South Dawson Street, Suite #102 Seattle, WA 98118-2100 (206) 760-2100 Fax - (206) 760-0905 David Grashin, Administrator</p>
	<p>Kosher Supervision of America P.O. Box 35721, Los Angeles, CA 90035 (310) 282-0444 Fax - (310) 282-0505 Rabbi Binyomin Lisbon, Kashrus Administrator</p>
	<p>Vaad Hoeir of Saint Louis 4 Millstone Campus St. Louis, MO 63146 (314) 569-2770 Fax - (314) 569-2774 Rabbi Sholom Rivkin, Chief Rabbi</p>

	<p>The Vaad Hakashrus of Denver 1350 Vrain Street, Denver, CO 80204 (303) 595-9349 Fax - (303) 629-5159 Rabbi Y Feldberger, Rabbinic Administrator</p>
	<p>Chicago Rabbinical Council 3525 W. Peterson Avenue, Suite #315 Chicago, IL 60659 Phone: (773) 588-1600 Fax - (773) 588-2141 Rabbi Dovid Jenkins, Kashruth Administrator</p>
	<p>Vaad Hakashrus of Dallas - THE "DK" 7900 Northaven Road Dallas TX 75230 (214) 750-8223 - Fax (214) 368-4709 Rabbi David Shawl, Kashrus Admin Was Dallas Kashrut Council)</p>
	<p>The Texas K & International Kosher Supervision 351 East Price Street Suite #200 Keller TX 76248 (817) 337-4700 Phone - (817) 337-4901 Fax Rabbi Dovid Jenkins, Rabbinic Administrator</p>
	<p>K'hal Adath Jeshurun (Breuer's) 85-93 Bennet Avenue New York, NY 10033 (212) 923-3582 Fax - (212) 781-4275 Rav Zachariah Gelley, Rav</p>
	<p>Atlanta Kashruth Commission 1855 La Vista Road, Atlanta, GA 30329 (404) 634-4063 Fax - (404) 320-7912 Rabbi Ilan Feldman, Dean</p>
	<p>National Kashrut 101 Route 306 Monsey, NY 10952 (914) 352-4448 Fax - (914) 356-9756 Rabbi Yacov Lipshutz, President</p>
	<p>The "MK" Manchester Beth Din Dayan O. Westheim 061-740-9711</p>
	<p>Montreal Vaad Hair 6333 Decarie Boulevard Suite #100 Montreal, H3W3E1 Canada (514) 270-2659 Fax - (514) 739-7024 Rabbi Peretz Jaffe Rabbinic Admin, Rabbi Saul Emanuel Exec Dir</p>
	<p>Vaad Hakashrus of Massachusetts 177 Tremont Street Boston, MA 02111 (617) 426-2139 Fax - (617) 426-6268 Rabbi Abraham Halfinger, Rabbinic Administrator</p>

	<p>Kashruth Council of Toronto 4600 Bathurst Street Suite #240 North York, Ontario M2R3V2 (416) 635-9550 Fax - (416) 635-8760 Rabbi Mordechai Levin, Executive Director</p>
	<p>Tri-State Kashruth, Vaad Hoer of Cincinnati 6446 Stover Avenue Cincinnati, OH 45237 Phone: (513) 731-4671 Fax: (513) 531-5665 Rabbi Yacov Toron, Rabbinic Administrator</p>
	<p>THE "CHOF KOSHER" Rabbi Solomon B. Shapiro (718) 263-1574</p>
	<p>VAAD HARABONIM OF FLORIDA Orthodox Rabbinical Council of South Florida; Rabbi Growner (305) 931-6204</p>
	<p>Orthodox Vaad of Philadelphia; 7505 Brookhaven Road, Philadelphia, PA 19151 Rabbi Aaron Felder 215-545-2968; Rabbi Shlomo Caplan 215-473-0951; Rabbi Yehoshua Kagnaff 215-742-8521 Fax: 215-473-6220</p>
	<p>THE CALIFORNIA "K" Kehilla Kosher (Igud Hakashrus of Los Angeles); Rabbi Avrohom Teichman (323) 935-8383</p>
	<p>Rabbinical Council of Orange County & Long Beach (714) 846-2285</p>
	<p>VAAD Vaad HaKashrus of the Five Towns Rabbi Moshe Chait (516) 569-4536</p>
	<p>Rabbinic Administrator of Upper Midwest Kashrut Rabbi Asher Zeilingold (612) 690-2137</p>
	<p>The "K-COR" Vaad Harabonim of Greater Detroit and Merkaz; Rabbi Beryl Broyde, Rabbi Joseph Krupnik (810) 559-5005</p>